



THE CHEMBUR GYMKHANA

The Chembur Gymkhana, one of the premier clubs in Mumbai Suburban with State-of-the-Art Sporting facilities needs the following staff urgently:

GENERAL MANAGER (HR / ADMIN.)

Candidates with Degree / Diploma in HR / Admin. with minimum of 10 years experience for having handled HR / Admin. activities such as manpower planning, training, compensation management, discipline etc. The candidate also should have good exposure on liasoning with statutory authorities such as BMC, Police, court matters, collectorate etc. and good communication abilities.

MANAGER / ADMINISTRATION :

The candidates should be MBA / PGDM from reputed university / institutes with minimum 10 years of experience for having worked & handled all the gamut of administrative activities such as Office Administration, Security, Housekeeping, staff attendance, preparing duty rosters, liasonng with statutory authorities etc.

SPORTS MANAGER: ✓

Candidates with MBA / Masters in Sports Management with minimum 5 years of experience having worked in major sporting events at the highest level, educational institutes, clubs etc.

SPORTS COORDINATOR: ✓

Candidates with MBA in Sports Management with minimum 2 years of experience associated with major sports events, educational institutes, clubs etc.

The Gymkhana offers excellent salary comparable to the best in the hospitality organizations and very conducive working environment. Preference will be given to candidates experience in Clubs/Gymkhana and residing within the vicinity of the Gymkhana / harbour, central lines.

Deserving candidates may email their detailed resume with passport size photographs describing their present and expected salary within 5 days of release of this advertisement to email ID – chemgym@yahoo.co.in.